

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2025” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Roughton Parish Council

County area (local councils and parish meetings only): Lincolnshire

Financial year ending 31 March 20 2025

Prepared by (Name and Role): Karen Handley Clerk

Date: 10/04/2025

	£	£
Balance per bank statements as at 31/03/2025		
Santander Business account	2,113.21	
Santander Deposit account	2,554.34	
		4,667.55
Petty cash float (if applicable)		
Less: any unpresented cheques as at 31/03/2025 (normally only current account)		
Cheque number 343	(44.80)	
		(44.80)
Net balances as at 31/3/ 2025		4,622.75