

Draft Minutes of the Parish Council Meeting held on Thursday 20th March 2025 at Roughton Village Hall commencing at 7.30 p.m.

Present: Councillors K. Dormer (Chair), L Spurrier, L Roberts, R Willey, T Davies and D Perie
In Attendance: K. Handley (Clerk)

073: Chairman's remarks: The Chair welcomed all to the meeting.

074: Apologies: LCC Councillor Bradwell and District Councillor Gray had sent their apologies.

075: Declarations of Interest None

076: To approve the notes of the meeting held on Thursday 16th January 2025 as minutes:

These were proposed, seconded and unanimously resolved to be adopted as the minutes of the council. These were duly signed and dated by the Chair.

077: County Councillor Report: Cllr Bradwell not in attendance.

District Councillor Report: Cllr Gray had circulated his report prior to the meeting which had been received by all Councillors. This information is available on the Parish Council website <https://roughton.parish.lincolnshire.gov.uk>.

078: Finances:

a) **Bank balances and bank statement signed.** The current account balance as of 14/03/2025 is **£2,047.40** and this compares with £2,231.67. in March 2024. The deposit account balance as of 14/03/2025 is **£2,554.34**. The Chair duly signed the bank statements.

b) **Retrospective and future payments to be approved.**

Organisation	Cheque no.	Voucher no.	Amount
Clerk's salary	700342	024	178.72
HMRC	700343	025	£44.80

It was proposed, seconded and unanimously resolved to approve the payments.

c) **Appointment of Internal Auditor**

It was proposed seconded and unanimously agreed to appoint the same auditor as last year.

d) **Vat reclaim for 2024/2025**

A Vat reclaim of £184.53 has been sent to HMRC.

e) **Grant received from ELDC for production of newsletter**

Council informed that ELDC had given the Council a grant of £60.00 for the production of the July newsletter.

079: Planning matters

Planning applications received;

S/141/00070/25 150 Horncastle Road Roughton Moor Woodhall Spa LN10 6UX Reserved matters relating to the erection of 1no.dwelling (outline planning permission ref no. S/142/02282/23) for the erection of a bungalow.	The Council did not support this application as there would be loss of privacy to neighbouring properties, access to the Highway was also a concern and the proximity to neighbour boundaries was a concern.
S/086/00283/25 Ossian offshore Wind Farm	Roughton Council had no comment on this application.

Full Planning:

S/141/01857/24 Change of use of agricultural land to dog walking field Land North, Horncastle Road Roughton Moor

This was noted by the Council

080: To consider and respond to LCC Highways information regarding Quiet Lanes

The Chair had circulated the email received from LCC regarding this issue. LCC were not supportive of the request to make Moor Lane a Quiet Lane due to the precedent it would set in a rural county. It was proposed, seconded and unanimously agreed not to pursue this any further.

081: To consider a proposal from Councillor Bradwell to request a TRO for HGV's through Kirkby on Bain and Roughton

The Council had explained to Cllr Bradwell that they were seeking a restriction of HGV's through the village at previous Council meetings. A greater clarification was needed on the TRO as to exactly where the restrictions would be and how they it would be enforced. The Council were unanimous in their agreement to pursue a TRO with Kirkby on Bain. The Clerk would speak to Cllr Bradwell to seek clarification.

082: To discuss Parish Council vacancies and how to encourage parishioners to apply

The Council had one vacancy as a result of the passing of Cllr Drew in December which still needed to be filled. The Chair announced that Cllr Roberts was also resigning which would mean another vacancy. To be quorate at meetings three Councillors needed to be in attendance. He also informed the meeting that he would be stepping down as Chair, although he would still remain as a Councillor. No response from newsletter or website regarding becoming a Parish Councillor.

083: To receive an update from Community Speed Watch

Due to road closures in Kirkby on Bain and weather the group had not been out so there was no report to give to the meeting.

084: To confirm the date and format of the Annual Parish Meeting

This was confirmed as the 15th May at 7.00 p.m. before the Annual General Meeting of the Council.

ELDC Media Releases, Town and Parish News, LALC Training Bulletin

Noted by Councillors.

085: To approve the Data Protection Policy

The Clerk had circulated this prior to the meeting and it was proposed, seconded and unanimously agreed to adopt this policy.

Councillors were asked to complete their GDPR compliant information sheet which were duly done.

086: To consider items for the next newsletter in July

The Chair asked for items to go into the next newsletter in July. Cllr Roberts would pass on details of publisher to the Chair. She also informed the Council that she had received feedback via Facebook about the newsletter which was overwhelmingly positive.

086: To note correspondence received by the Clerk; ELDC Media Releases, Town and Parish News, LALC Training Bulletin

Noted by Councillors.

087: To confirm the date of the next meeting as Thursday 15th May at 7.30 p.m.

This was confirmed by all Councillors.

Meeting closed at 20.26 p.m.

