

ROUGHTON PARISH COUNCIL
Annual Parish Council Meeting

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the next meeting of Roughton Parish Council, which will be held on Thursday 16th May 2024 commencing at 7.30 pm in the Village Hall on Main Street, Roughton. The business to be dealt with at the meeting is listed in the agenda.

There will be a 15 minute public forum between 7.35 and 7.50 pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Signature **K Handley Clerk to the Council**

Date **09/05/2024**

AGENDA

1. Election of Chair and signing of Declaration of Acceptance of Office
2. Election of Vice Chair of the Parish Council
3. To resolve to suspend the meeting to allow a period of public participation for up to 15 minutes
4. Chairman's remarks
5. Apologies for absence and acceptance of any reasons given
6. To receive Declarations of Interest in accordance with the Localism Act 2011 and to consider any requests for dispensations.
7. Notes of the last meeting held on 21st March 2024 to be approved as minutes.
8. To receive a report from Lincolnshire County Council and East Lindsey District Council
9. Financial matters:
 - a. Bank balances and signing of statements
 - b. Future and Retrospective payments to be approved
 - c. To approve the asset register
 - d. To receive the internal auditors statement and approve of any actions to be taken
 - e. To consider and approve the Annual Governance Statement 2023-2024
 - f. To consider and approve the Accounting Statement 2023-2024
 - g. To consider and approve the Certificate of Exemption 2023-2024
 - h. To note and approve the publication of documents and exercise of public rights from Monday 3rd June to 12th July.
10. To consider and update the following policies:
 - a. Standing Orders
 - b. Financial Regulations
 - c. Code of Conduct
 - d. Complaints procedure

11. Planning Matters:

Applications received:

S/141/00354/24 Avison Sprayers Ltd Horncastle Road Woodhall Spa LN10 6YQ
Erection of 2no. buildings comprising 4no. Industrial units.

S/141/00459/24 82 Horncastle Road, Roughton Moor, Woodhall Spa LN10 6UX
Alterations to existing dwelling to provide additional living accomodation and erection of a porch.

S/141/00493/24 Heatherlea, 110 Horncastle Road, Roughton Moor Woodhall Spa LN10 6UX Extension and alterations to existing dwelling to provided additional accomodation and erection of a detached garage.

S/086/00701/24 section 73 application to vary conditions no.2 (approved drawings), no.4 (landscapping) and no.5 (materials) previously imposed on planning permission ref. no.S/086/01308/23 for the erection of 16no. houses with garages and construction of internal access roads **Land west of Brackenbury Close, Horncastle**

Full Planning:

S/141/01262/22 Bainland Park Horncastle Road-erection of an outdoor play area with play equipment

12. To consider and respond to the information sent by LCC regarding grass cutting contributions
13. To consider the purchase of new Defib pads and resolve action to be taken.
14. To consider and resolve further action on traffic management issues
 - Community Speed Watch group
 - Other traffic issues
15. To consider the three quotes received for the cost of .gov emails and resolve action to be taken.
16. To approve the dates for the parish council meetings for the remainder of the civic year -16th January and 20th March 2025