ROUGHTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Thursday 28th May 2026 at Roughton Village Hall commencing at 7.30 p.m.

Present: Councillors D Perie, L Spurrier, R Willey and T Davies
In Attendance: K. Handley (Clerk) Cllr William Gray (ELDC)

001: **To elect a Chairperson:** Cllr Willey was proposed, seconded as Chair. He duly signed his Declaration of Acceptance.

002: **Election of Vice Chair:** Cllr Spurrier was proposed, seconded as Vice Chair.

003 : **To resolve to suspend the meeting to allow a period of public participation for 15 minutes:** It was proposed, seconded and unanimously resolved by the Council.
Five members of the public present. The main issue was the states of the footpaths in Roughton which were in a poor state of repair with degraded Tarmac. There is also an issue with the width of the pavements as residents with mobility issues are having difficulties using the pavements. Too dangerous to go into the road, as there are still HGV's and speeding traffic through Roughton.
A resident also dispelled rumours that the Village hall was closing. This is not the case, but there are not enough committee members, so bookings are being restricted.

004: **Chairman's remarks:** Cllr Willey welcomed all to the meeting.

005: **Apologies for absence and acceptance of any reasons given:** LCC Cllr Natalie Oliver had sent her apologies.

006: **To receive Declarations of Interest in accordance with the Localism Act 2011 and to consider any requests for dispensations:** None received.

007: **To approve the notes of the meeting held on Thursday 20th November 2025 and 22nd January as minutes.**
These were proposed, seconded and unanimously resolved to be adopted as the minutes of the council. These were duly signed and dated by the Chair.

008: **County Councillor Report:** No representative present. Cllr Oliver asked for any issues from the meeting to be passed to her for action.
District Councillor Report: Cllr Gray had circulated his report prior to the meeting which had been received by all Councillors. This information is available on the Parish Council website https://roughton.parish.lincolnshire.gov.uk. Cllr Gray emphasised that now was the time to take advantage of grants available.
Cllr Gray explained that he had spoken to Planning Enforcement regarding the issue of dust on Horncastle Road caused by lorries exiting the industrial park. This has now been passed onto the Environmental Protection team who have visited the site and Cllr believes that wheel washing equipment has been installed. Cllr Gray also understands that some of the surface will be tarmacked.

009: **To review and adopt Standing Orders and Financial Regulations for Roughton PC**
The Clerk informed the Council that amendments needed to made in both the Standing Orders and Financial Regulations regarding the Procurement of goods as the law has been updated**.**

It was proposed, seconded and unanimously agreed to adopt both the Standing Orders and Financial Regulations with the amendments having been made.

010: Finances:

a) **Bank balances and bank statement signed**. The current account balance as of 28/05/2026 **£6,620.41**. The deposit account balance **as of 28/05/2026 £2,583.92.** The banks statements were duly signed.

b) **Retrospective and future payments to be approved**.

Organisation	Cheque no.	Voucher no.	Amount
Clerk's salary	000365	023	£178.92
HMRC	000366	024	£44.60
Internal Audit Fee	000367	025	£50.00
LALC	000368	026	£265.28
Zurich Municipal	000369	027	£214.00
Cloud Next	000370	028	£119.98
Village Hall hire	000371	029	£144.00

It was proposed, seconded and unanimously resolved to approve the payments.

011: To receive the Internal Auditors Statement 2025-2026

It was resolved to receive the statement and note that no actions were needed**.**

012: To consider ad approve the Annual Governance Statement 2025-2026.

The Council considered the individual statements 1-9 and agreed that they complied with them. It was resolved that the Chair and Clerk should sign the Annual Governance Statement.

To consider and approve the Annual Accounting Statement 2025-2026

It was proposed, seconded and unanimously resolved to approve and the Chair duly signed.

To consider and approve the Certificate of Exemption 2025-2026

The Council agreed that they qualified to be exempt from the external auditors review. It was resolved that the Certificate of Exemption be signed by the Chair**.**

Exercise of Public Rights

It was resolved that the date for public inspection of accounts be held from Monday 3rd June to Monday 13th July.

013: To consider renewal of Zurich Municipal Insurance and resolve action

It was proposed, seconded and unanimously resolved to renew the Council's Insurance Policy at a cost of £214.00

014:Planning matters

Planning applications received;

No planning applications received**.**

Full Planning:

Noted by Councillors

0385925FUL Extension and alterations to existing dwelling to provide additional living accommodation, 2 Lodge Cottage, Fifty Acres, Thornton, Lincolnshire, LN9 5LB

0027026FUL Siting of a portable office building to be used in connection with the existing business, existing portable office building and toilet to be removed, 114A Horncastle Road, Roughton Moor, Lincolnshire, LN10 **6UX**

03826/25/FUL Erection of an access ramp 54 Oaklands Park Roughton Moor LN10 6UU

015: To approve the dates for the parish council meetings for the remainder of the civic year.

It was proposed, seconded and unanimously resolved to move to four meetings this civic year.

016: To consider purchasing a new Defibrillator

Cllr Davies had circulated information regarding why a new Defibrillator is needed and the cost of replacement. After discussion it was proposed, seconded and unanimously resolved to purchase. Cllr Gray offered to contribute to the cost through his individual Councillor grant.

017: To note the information on the proposed 30mph Speed Limit Extension-Roughton Road, Roughton.

Information on this proposal had been circulated to Councillors by the clerk prior to this meeting.

018: To note correspondence received by the Clerk; ELDC Media Releases, Town and Parish News, LALC Training Bulletin, LCC information regarding Call Connect and bus services. Noted by Councillors.

019: To confirm the date of the next meeting as Thursday 16th July 2026 at 7.30 p.m.

This meeting will not take place as the Council will move to four meetings in the civic year. The next meeting will take place on Thursday 24th September 2026 at 7.30 p.m.

Meeting closed at 20.21 p.m.

Signed:_____

Date:_____